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Article 1: NAME

The name of this Association shall be the Orillia Minor Hockey Association, hereinafter referred to as the Association. The Association is governed by the rules set out by the following governing bodies – Hockey Canada, Ontario Hockey Federation, Ontario Minor Hockey Association.

The Orillia Minor Hockey Association will operate as a non-profit corporation under the Ontario Business Corporation Act.

Article 2: OBJECTS

The Association shall have the following objects:

1. To promote and develop the game of hockey within the City of Orillia and surrounding Townships. To provide maximum opportunity for as many boys/girls as possible to participate within the available facilities and programs.
2. To help individuals to develop their character as resourceful and responsible members of their community by providing opportunities, through the game of hockey for their mental, physical, social and leadership development.

Article 3: AFFILIATIONS

The Association shall be a Member of the Ontario Minor Hockey Association or its predecessor and shall follow the published rules of the Ontario Minor Hockey Association. The Association is subject to the published rules in declining order of authority of the following bodies to which it is affiliated:

Hockey Canada
The Ontario Hockey Federation
The Ontario Minor Hockey Association
The Orillia Minor Hockey Association

Article 4: MEMBERSHIP

There are two classes of Member, namely, regular Member, and Life Member.

Regular Member

A regular Member is either, an individual parent(s) or guardian(s) who represents the interests of a minor age player(s) registered with the Orillia Minor Hockey Association, Coach, Convenor, Board of Directors, Appointed Volunteers or player who have reached the age of eighteen.

Although an individual may qualify for, and be registered under, more than one of the above categories, each individual holds only one Membership in the Association and is entitled to one vote at an Annual General Meeting.

A Parent/Guardian or Player shall become a regular Member when a player is registered and fees have been paid or arrangements made to pay fees.

Upon application, a coach shall become a regular Member upon acceptance by the Directors of the Association. A coach is an individual who is registered with the Ontario Minor Hockey Association to teach, instruct, train and guide players to play the game of hockey.

A Convenor shall become a regular Member upon appointment by either the Director of Rep or the Director of House League and upon acceptance by the Board of Directors.

The Board of Directors shall appoint individual volunteers or groups of individuals to sit on committees or special projects. They could be but not limited to Fundraising or Public Relations. These individuals or groups would report to the Board of Directors but not hold voting rights at Board Meetings.

A Board of Director shall become a regular Member upon election or appointment by the Members of the Association. A Director is an individual who is registered with the business branch of Consumer and Commercial Affairs or is predecessor and who is responsible for one or more of the functions required to operate the Association.

Life Member

The Board of Directors may designate an individual as a Life Member.

A Life Member is afforded all rights of Membership, including the right to attend, speak and vote at Annual General Meetings.

Member in Good Standing is:

- an individual who has accepted a position, either by election or appointment, within the Orillia Minor Hockey Association, during the current fiscal year, and who is not under suspension

or

- an individual (parent or guardian) who represents the interests of a player or players registered with the Orillia Minor Hockey Association in the current year.

or

- a player who has reached the age of majority and is registered with the Orillia Minor Hockey Association in the current year.

or

- Registered shall mean that the member is registered and fees have been paid or arrangements made to pay fees.

LIFE MEMBERS

Dr. P.A. Williams	John Murphy	Neil Hurtubise
Keith Lawlor	Edna Longson	Murray Longson
1975 Cec Bennett	1975 Wib French	1976 Allan Byers
1976 Wayne Pifer	1977 Bill Russell	1977 Don Reid
1977 Harry Fostey	1977 Reg Vollick	1979 Blair Ashmore
1979 Bob McFadden	1979 John Morris	1980 Bill Cartmill
1981 Merv James	1982 Jim Waters	1982 Bob Knox
1983 Grace Loughheed	1983 Grace Johnson	1984 Jim Burton
1986 Al Decker	1987 Ed Hahn	1990 Pat Burnie
1993 Mike Grube	1993 Bob Paavola	1984 Brad Graham
1994 Gary Ganton	1995 Dave Mackie	1995 John Yateman
1996 Barry Stockdale	1997 Bruce May	1997 Paul Morris
1999 George Fitzner	1999 Sue McLeod	1999 Heather Brooks
1999 Dale Kyle	2000 Joe Watt	2001 John Siecker
2001 Tim Stroud	2001 Pete Bowen	2001 Ron McKay
2002 Randy Salmon	2004 Jim McLeod	2005 Rob Byers
2005 Gilles Depratto	2006 Gord Robertson	2006 Mike Borrelli

PAST PRESIDENTS

1985-1987 Bob Knox

1994-1996 Pete Bowen

1996-1997 John Siecker

1997-1998 Brad Carnahan

1998-2000 Ed Kodis

2000-2001 Rick Schell

2001-2002 Glen Connor

2002-2003 Rob Byers

2003-2005 Rick Telford

(Please contact the hockey office 326-6642 if you have information of Past President's that are not listed)

Discipline of Member

A Member may be fined, censured, suspended or expelled from Membership for cause and only in accordance with the Associations published rules on Discipline (see Rules for Operation Manual). An individual whose Membership has been suspended loses all rights of Membership until the suspension has been terminated.

Player, team and team official disciplined for game infractions are governed in accordance with the procedures published by the Ontario Minor Hockey Association and OHF. All suspensions listed in the Ontario Minor Hockey Association Regulations are minimum suspensions. Additional suspensions may be imposed by the Orillia Minor Hockey Association (see Rules for Operations).

Any Member who infringes the Association By-Laws or the Rules of Operation of the Orillia Minor Hockey Association or brings the Association into disrepute, may be reprimanded, suspended or expelled from the Association after a hearing by the Discipline Committee (see Rules for Operations) at which hearing the Member is entitled to attend.

Termination of Membership

Membership in the Club shall be deemed to have been terminated:

If the Member submits a signed letter of resignation to the Association.

If the Member is expelled by the Association’s Board of Directors.

If the Member is no longer registered with the Association.

Article 5: BOARD OF DIRECTORS

A Board of Directors, which shall consist of a least **nine** individuals, shall govern the Association or such number not to be less than **five**, as may be amended from time to time in accordance with the Association By-Laws. These individuals shall hold the positions of:

- Past President
- President
- Vice-President
- Secretary/Treasurer
- Director of Representative
- Director of House League
- Director of Officials
- Director of Education & Development
- Director of Equipment
- *Director(s) at Large (one year position(s))

All of whom shall be elected at the Annual General Meeting.

A Director shall be 21 years of age or older, shall not be an undischarged bankrupt and shall be a Regular Member of the Association and must complete a Criminal Record Check.

Any proposed affiliation of the Orillia Minor Hockey Association with any other league or tournament must be approved by the Board.

A Director shall serve for a term of two years.

Past President is an automatic two-year term.

Director at Large position(s) will be for a one year term.

The Board of Directors shall determine the duties of other Appointed Volunteer Positions as required.

Director Vacancy

A Director has the right to resign his/her position by submitting a signed letter of resignation to the Association.

A vacancy on the Board of Directors and their respective position(s) held, caused by death, or resignation, which has been accepted by the Board of Directors, shall be filled by a majority vote of the Board of Directors. The successor Director shall hold his/her incumbent's position(s) for the remainder of the current season.

Removal of Director

No Member of the Board of Directors shall be removed for arbitrary reasons but may be removed if:

The Director is unable to perform the duties expected of the position due to, but not limited to, any of the following reasons:

- If she/he becomes incapable of performing the business of the Association.
- If she/he is absent from three or more meetings of the Board without satisfactory reason.

If she/he becomes, or is discovered to be, an undischarged bankrupt or the Director has compromised the integrity of the Association due to, but not limited to, any of the following reasons:

- If she/he has been found guilty of an offence under the Abuse & Harassment Policy of the The Ontario Minor Hockey Association.
- If she/he has been charged or found guilty of a criminal offence or involving violence under the Orillia Minor Hockey Association Policy On Volunteers and Members with Criminal Records (see Rules of Operations).
- If she/he has failed to properly account for monies or other property belonging to the Association.

A Member of the Board of Directors holding his/her position(s), as Director or other position(s), may be removed from office by the Board of Directors for good and sufficient cause by a majority of the Board of Directors present, provided notice to remove the Director has been given to all Directors of the Association. If the Board of Directors removes a

Director, the Board of Directors may appoint a successor to the position(s) for the remainder of the current season.

Conflict of Interest

Any situation where a person's private interest may be in conflict with the Association responsibilities. Confidential information is information that is not available to the public and that, if disclosed, could result in loss or damage to the Association or could give the person to whom it is disclosed an advantage.

Board of Directors or employees may not engage in any outside activity or undertaking that:

- is likely to result in conflict of interest;
- interferes with their ability to perform their Association duties;
- takes advantage of their duties as an Association member or employee;
- will influence equipment, supplies or premises.

Board of Directors or employees may not use an Association position to:

- gain any personal favours or economic benefits from people or organizations that want business or contracts with the Association;
- Improperly favour any person, organization or business entity;
- Use confidential information for personal gain;
- Accept personal gifts, hospitality or other benefits deemed to create a conflict of interest;

Where a Board of Director or employee, either on their own behalf of or while acting for by, with or through another, have any vested interest, direct or indirect, in any matter and is present at any meeting of the Association at which the matter is the subject of consideration, the Board of Director or employee,

- a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;
- b) shall not take part in the discussion of, or vote on any question in respect of the matter; and
- c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.
- d) When a Board of Director or employee becomes aware of a conflict of interest, that interest shall be disclosed. When a declaration of interest is made, the member or the person to whom the interest is disclosed shall ensure that declaration is recorded in the minutes of the meeting at which the interest became apparent.

Non-Disclosure

Where a Board of Director or employee fails to declare a conflict of interest, disciplinary measures may include forfeiture or cancellation of directorship or office within the Association and/or termination.

Duties of Board of Directors

The Board of Directors shall conduct the business of the Association during the periods between Annual General Meetings of the Association and in accordance with the authority granted to it in the published Rules for Operation.

The Board of Directors shall be responsible for the appointment and renewal of appointments of all positions within the Association except for those positions elected by the Membership of the Association. This shall include the appointment of volunteers and employees within the Association.

The Board of Directors may also revoke, for cause, any appointment providing that it has followed the procedures for revoking an appointment as outlined in the Association's published rules and/or the Employment Standards Act or its predecessor.

Duties of Directors

President

Shall be charged with the general management and supervision of overall policies and affairs of the Association.

Shall have the authority to sign as a signing officer for the Association.

Shall prepare a President's Report for presentation at the Annual Meeting.

May sit on all Committees.

Upon completion of his or her term of office, be appointed Immediate Past-President.

Shall serve as Chair of the Discipline Committees.

Shall have the authority to temporarily suspend teams, team officials, players, or other persons associated with the Orillia Minor Hockey Association and refer the individual(s) to the next Discipline Committee Meeting.

Immediate Past President

Shall act as a full voting member of the Board.

Shall act as an advisor to the Board in the interest of continuity.

Shall work cooperatively with the Administrative Assistant in securing sponsorship of house league and representative teams.

Shall conduct elections at the Annual General Meeting.

Vice President

In the absence of the President, the Vice-President shall assume the duties of the President.

The Vice-President shall, in conjunction with the President, oversee all areas of the Orillia Minor Hockey Association.

He/she shall serve on Committees as required.

Shall have the authority to sign as a signing officer for the Association.

Secretary/Treasurer

Shall act as signing officer along with either the President or Vice President.

Shall meet with the Administrative Assistant prior to the monthly Board Meetings to review the finances of the Association.

May sit on all Committees as required by the Board of Directors.

Director of Representative

Shall oversee the operation of the Association's Representative Teams

Must chair a Coaches Selection Committee (minimum 3 persons) containing at least 1 other member of the Board of Directors. The selection of the Representative Coaches be presented and approved by the Board of Directors prior to the announcement of Coaches.

Shall have the authority to recommend, to the Board, dismissal of Team Officials.

Shall have the authority to enforce the Rules, Regulations and Guidelines established by the Association in the Rules for Operation, including the authority to temporarily suspend team officials, players or parents and refer the individual(s) to the next Discipline Committee Meeting.

Shall work in conjunction with the Director of House League with regards of movement of players from House League to Representative.

Shall call meetings and submit reports as required to the Board of Directors.

Shall prepare a report for presentation at the Annual General Meeting.

Director of House League

Shall oversee the operation of the House League Division.

Must appoint Conveners deemed necessary to assist in the operation of the House League Division and shall have the authority to suspend a Convenor deemed incompetent. May delegate authority to a Convenor.

Shall appoint and evaluate the performance of the Coaches and Convenors of the House League Division and shall have the authority to recommend, to the Executive, dismissal of Coaches or Convenors.

Shall have the authority to enforce the Rules, Regulations and Guidelines as set out by the Association in the Rules for Operation including the authority to temporarily suspend team officials, players or parents and refer the individual(s) to the next Discipline Committee meeting.

Shall ensure that teams are balanced to equalize strength in each division.

Shall have the authority to move specially talented or unskilled players to higher or lower House League Divisions in order to protect the integrity of any age group.

Shall approve or delegate approval for scheduled, exhibition and tournament games subject to conformation of OMHA Delegate.

Shall call meetings and submit reports as required to the Board of Directors.

Shall prepare a report for presentation at the Annual General Meeting.

Director of Officials

Shall be responsible to implement an annual plan for recruitment and developmental training of persons interested in refereeing and timekeeping.

Shall work co-operatively with the Assigner to ensure properly qualified Referees and Timekeepers are assigned and available for each Representative and House League Game scheduled.

Shall co-ordinate with the Assigner, attendance of Association personnel at Ontario Minor Hockey Association and York Simcoe Meetings of Referee-in-Chief

Shall investigate written reports of unsatisfactory Referee performance and take appropriate action.

Shall have the authority to discipline or suspend officials.

Director of Education & Development

Will be responsible for submitting to the Board of Directors plans for facilities, long range programs and short range programs which will further the aims of Orillia Minor Hockey Association:

Responsibilities will include:

Learning Facilities – tape libraries, print libraries television, equipment and meeting rooms
- arranging accommodations for these facilities and system for controlling their use.

Development Programs – Long Range and Short Range

- involves coaches, players and referees
- coordination and implementing skills development and goal tending clinics.

Shall work with the Director of Rep, House League Director and the Director of Officials in formulating plans for the season.

Shall work with the Director of Rep and House League in establishing procedures for a “Coaching Monitor” system.

- a) must always work through the Director of Rep and House League in matters of monitoring or discipline of a coach.
- b) Must never interface directly with coaches in these matters.

Director of Equipment

Shall be responsible for the maintenance, acquisition (replenishment) and storage of an inventory of equipment deemed necessary to outfit the Association teams in accordance with their requirements.

Shall appoint, in co-ordination with the Representative and/or House League Director, any number of Assistants as required.

Shall develop a system for the distribution and collection of all Orillia Minor Hockey Association owned equipment – “including rental fees”.

Shall prepare a report for the Annual General Meeting.

Director At Large

To assist Director’s with portfolios throughout the year in areas where needed.

Shall sit on Committees as requested by the Board of Directors.

Shall hold voting rights at all Board of Director Meetings.

Shall report to the President.

One year term(s) to be evaluated by the Board of Directors as the need for position(s) prior to the AGM. Should the position(s) be deemed by the Board of Directors not required for the following season the position(s) would not be up for election.

Nominations and Elections

The Board of Directors shall be elected at the Annual General Meeting. Director’s terms commence the first day of May in the year elected.

Elections shall be under the guidance of the Immediate Past President who may designate Assistants as required. The Immediate Past-President will cast the deciding vote in the event of a tie. The order of election shall be at the discretion of the Past President.

Shall commence with the declaration of the voting process and the presentation if any or written nominations.

Shall be followed by nominations from the floor.

All nominations must be accepted by the nominee in person or in writing.

Elections shall be by show of hands, but in the event only one candidate is nominated, no vote is required and the nominated candidate shall be declared elected by acclamation.

Arrangements shall be made to announce the results of the election in the local media within two weeks of the Annual General Meeting.

The Board of Directors may fill any vacancies that occur on the Board during the year by a majority vote of the Board of Directors. The successor Director shall hold his or her incumbent's position(s) for the remainder of the season.

A nomination for President or Vice President from the floor at an Annual General Meeting will not be accepted unless no member(s) from the current Board of Directors put their name forth to stand.

Article 6: MEETINGS

Annual General Meeting

The Club shall hold its Annual General Meeting no later than March 31st of the following year. Shall be announced through the local media and to the general membership at least 4 weeks prior to the date.

The Agenda of the Annual General Meeting shall include:

- Welcome
- Declaration of Conflict of Interest
- Adoption of Previous Minutes
- President's Report
- Representative Director's Report
- House League Director's Report
- Secretary/Treasurer Report

- Director of Officials Report
- Reports of Special Committees
- Consideration of Amendments to the Rules for Operation
- Election of Board of Directors
- Comments by President
- General Business
- Adjournment

Shall require a quorum of 20.

Special General Meeting

- a) may be called by the Board of Directors, or

- b) shall be called by the Board of Directors upon receipt of a written request submitted to the Association by registered mail, certified mail, trace mail, courier service, hand

delivery or fax, signed by not less than 25% of the voting Membership, setting out the items of business to be conducted at the Special General Meeting. The Special General

Meeting shall be held within 30 days of receipt of the written request from the Members.

Only the business set out in the notice of the Special General Meeting shall be considered.

Voting at General Meeting (Board, Annual or Special)

All voting shall be by a show of hands, unless otherwise decided by motion.

Each member of the Board of Directors is entitled to a vote at all meetings.

Each Association member in good standing is entitled to a vote at all Annual or Special Meetings if they have registered as a participant in the meeting.

There shall be no proxy vote.

No person shall have more than one vote, unless otherwise stipulated in the Bylaws.

Board of Directors Meeting

The Board of Directors shall meet at least once per month. During the year it may be determined that Meetings will take place twice per month at such place and time as the Board of Directors may determine.

A majority of the Members of the Board of Directors shall form a quorum at all meetings of the Board.

Questions arising at any meeting shall be decided by a majority of votes where each Director is entitled to cast one vote. In the event of a tie the President will cast the deciding vote.

Article 7: AMENDMENTS

The Rules for Operation shall not be amended except:

- at the Annual General Meeting
- at a special meeting of the membership for which notice of the meeting and purpose has been published at least one month in advance.

Amendments to the Rules for Operation may be approved by a majority of votes cast by the Members in Good Standing present at the Meeting.

Any Association member may propose an amendment to the Rules for Operation by submitting the proposal in writing at least 4 weeks prior to the Meeting at which the proposal will be considered.

Amendments must be available to the membership at least two weeks prior to the meeting at which the amendments will be discussed.

Spelling, grammatical and typographical errors may be corrected without requiring an amendment.

However, during the season, the responsibility of interpreting/adapting the Rules of Operation will lie solely with the Board of Directors of the Association.

Article 8: COMMITTEES

The Board of Directors at any meeting of the Board may establish a special committee or appoint individuals to carry out specific business or programs of the Association. These Committees/Individuals will report to the Board and do not have a vote at Board of Directors Meetings.

Article 9: INDEMNITY

Members of the Board of Directors or other servants to the Association, their heirs, executors, administrators and estate and effects respectively shall be indemnified and saved harmless at all times by the Association against all cost, losses and expenses incurred by them respectively in or about the discharge of their respective duties, except such as happens from their own respective willful neglect or default.

Article 10: FINANCE

The fiscal year of the Orillia Minor Hockey Association shall be May 31st of each year. The accounts of the Association shall be reviewed annually by an Accountant with a Public Accountant's Licence if the annual Gross Revenue is greater than \$ 30,000.00.

Article 11: ABUSE & HARASSMENT

The Association shall adhere to the Abuse & Harassment Policy as published in the Ontario Minor Hockey Association Regulations. The Abuse & Harassment Policy shall apply to all employees, directors, officers, volunteers, coaches, game officials, players and members of the Association.

Article 12: DISSOLUTION

In the event of dissolution of the Association, and after payment of all debts and liabilities, its remaining property shall be distributed or disposed of by the Board of Directors to one or more not for profit hockey related Association, or any not for profit athletic community organization which operate solely in Ontario.

Article 13: DISTRIBUTION

Copies of the By-Laws or Rules of Operation will be made available if a request is made with the payment of registration fees.

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